



## Family Connections Birthday Party Contract And Reservation Form

In consideration of Family Connections providing use of Shaker Family Center facilities, I hereby agree to pay the a \$50 non refundable deposit for a birthday party on \_\_\_\_\_ I further agree to the following terms of use: (Date)

1. A non refundable deposit of \$50 and this signed contract must be received in order to guarantee party date. **All payments payable by cash or check, to Family Connections.**
2. Parties are available on Saturdays only.
3. Duration of the party is 2 hours total from 11:00 a.m. to 1:00 p.m.
4. Set up can begin at 10:00 a.m. on contract date
5. Food is not permitted outside the Party Room (137).
6. Guests will not enter until 11:00 a.m. on the day of the scheduled event.
7. Two additional adults besides myself will be present to supervise children.
8. Party fees cover admission for 12 children. Additional guests will be charged at the rate of \$7.00 each. Maximum number of children is 18.
9. Clean up will be completed no later than 1:15 p.m.
10. Balance due will be paid in full before the end of the event.

I hereby agree to indemnify Family Connections and the City of Shaker Heights and its employees, officers, agents and representatives from any and all claims, costs, damages and liabilities, including attorneys' fees, directly or indirectly arising out of use of the Music Room and Gym (and the Family Playroom, if selected as an option) by me as provided herein.

Parent(s) Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Deposit Check #	Date of Payment	Balance Due

**PARTY OPTION SELECTED:**    Perfect Party    Ultimate Party  
 Bouncy Party    Crafty Party with \_\_\_\_\_ Craft

**Submit Form & Payment to:**

Family Connections- 19824 Sussex Road- Shaker Heights- Ohio-44122  
Phone: 216-921-2023      Fax: 216-283-3580